

Legal document management on Microsoft SharePoint



Save, browse and search for your matter documents with *MacroView DMF™ Professional Legal Pack v7*

MacroView DMF™ Professional Legal Pack has been developed by MacroView to deliver SharePoint®-based document management with features that legal users expect.

MacroView DMF™ Professional Legal Pack enables you to:

- Perform all document management tasks related to a matter in Outlook® — from dragging and dropping to save emails to full text and metadata-based searching of your content store
- Integrate with your existing practice management system to automatically create storage areas for new matters in real time
- Deploy a solution that is built for high volume document management with support for versioning, unique document numbering, legal holds, workflows, custom metadata, hierarchical taxonomies and much more
- Enforce security for matters right down to the individual document level
- Maximise the return on your SharePoint investment — use the platform as more than just an intranet

Microsoft®
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2009 INFORMATION WORKER SOLUTIONS
Office Solutions Development
PARTNER OF THE YEAR
FINALIST

MacroView

MacroView DMF™ Professional Legal Pack v7

SharePoint®-based document management for law firms and legal departments

User friendly saving from where you work

Drag and drop to save emails and their attachments to SharePoint directly from Microsoft® Outlook®



Save documents, spreadsheets, presentations and PDFs to SharePoint® directly from Microsoft Word®, Excel®, PowerPoint®, Windows® Explorer® and Adobe® Reader® or Acrobat®

Consistently capture *any* SharePoint metadata column type and assign unique Document IDs - these IDs can be added to document footers in Word, Excel and PowerPoint

Ease of administration and deployment

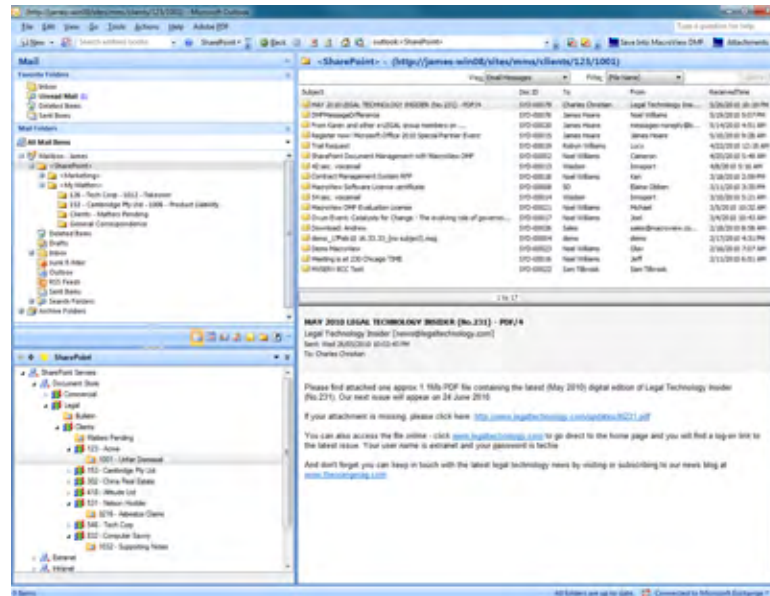
Stage your migration — run MacroView DMF Professional Legal Pack in Office 2003, 2007 or 2010 with SharePoint 2007 or 2010



Highly configurable and customizable via Group Policy and API

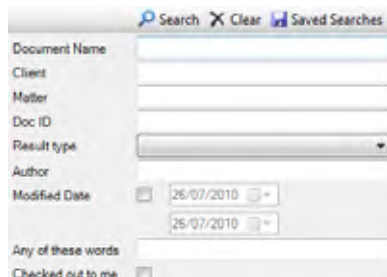
Microsoft® SharePoint Server 2010

Integration with your existing practice management system - storage areas for new matters added in real time



Find your matter documents with powerful search

Accurately search for documents and emails stored in SharePoint based on content and metadata (like Client, Matter and Document ID) from within applications like Microsoft Outlook — no need to use the browser



Search for "My Documents" to return all documents that you've saved to your SharePoint environment

"We built a system that runs smoothly, helping users to work with documents effectively. It's also easy for the IT department to maintain."

Simon Gilhooly, Global Core Infrastructure and Engineering Manager, Linklaters

Secure matter-centric navigation

Easily browse for matters that you're working on - familiar tree interface only shows matters that you have permission to access

Designed to perform efficiently even with the largest SharePoint document and email stores



Features like Push Favorites and matter-centric browsing and search provide efficient ways to work with documents

Open previous versions of documents, apply legal holds, move and copy documents with their metadata and version history and much more without leaving Microsoft Outlook

Built for high volume document stores

MacroView DMF Client installs as an MSI and requires Microsoft Office 2003, 2007 or 2010; Adobe Reader or Acrobat 7.0 and above; .NET Framework 3.5; and Visual Studio Tools for Office.

MacroView DMF Server installs as a SharePoint Solution and requires Microsoft Office SharePoint Server 2007, Windows SharePoint Services v3, SharePoint Server 2010 or SharePoint Foundation 2010.

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